

Application Form for Current Scholars

- **extension funding**
- **conference grants**
- **exceptional funding/ unforeseen expenses**

If you are a current student, and receive funding from the Cambridge Commonwealth, European & International Trust, please use this form to apply for financial assistance towards extension funding, conference funding, or any other unforeseen expenses.

Before completing this form, please remember the following key points:

- a) Do not apply for additional funding from the Trust until you have researched all other possible sources, within your College, your Department and other external organisations.
- b) Please read the relevant sections of our [Guidelines for Scholars](#) before completing this form.
- c) If you are applying for Leave to Work Away or for intermission, please consult the web pages of the University's [Cambridge Students](#) for the full procedure.
- d) *Part II* is completed by your College Tutor.
- e) If you are a postgraduate student, *Part III* is also completed by your Supervisor or Course Director.
- f) You have completed and returned your latest Scholars' Annual Report to the Trust.
- g) There is no guarantee that the Trust will approve requests for additional funding, either in full or in part. Please note that no retrospective applications can be considered.

How to complete your application:

- Complete *Part I* as fully as possible yourself.
- If you are an **undergraduate** or affiliated student, pass the form to your College Tutor and ask them to complete *Part II*, and return the completed form to the Trust.
- If you are a **postgraduate** student:
 - a) Pass the form to your College Tutor and ask them to complete *Part II*
 - b) Your Tutor should then forward the form to your Course Director/Supervisor
 - c) Your Course Director/Supervisor then completes *Part III* and returns the completed form to the Trust.

Part I to be completed by the Scholar

Name:	USN:
Nationality:	Course and subject:
College:	College Tutor:
Scholarship:	Course Director/Supervisor:
Telephone:	Email:
Where are you currently residing? (Please provide both country and town/city eg. UK, Cambridge)	
Date to which this request relates:	From: To:
Request for: <i>(please circle which is required)</i> Extension funding / Conference funding / Other	
Summary of request:	
<i>Please continue on a blank sheet if necessary.</i>	
Date of completing this application:	

Part I continued

Where relevant, please complete this financial section:

Estimated expenses, £ pounds sterling		Notes
General living costs		
Rent		
Fees		
Books or study equipment costs		
Study related travel costs		
Other		
TOTAL		

Please detail possible contributions from other sources:

	Amount requested in £	Amount confirmed in £
Department / Faculty		
College		
Cambridge Philosophical Society		
Personal		
Other source (please specify)		
TOTAL		

Please confirm the total amount requested from the Trust: £ _____

Part II to be completed by the College Tutor

College Tutors are requested to complete this section, and:

- if the applicant is an undergraduate or affiliated student, please email the form to cambridge.trust@admin.cam.ac.uk
- if the applicant is a postgraduate student, please email the form to the applicant's course director or supervisor to complete *Part III*.

Name:	Date:
College address:	Telephone: E-mail:
<p>Does this application have your support? If so, please state reasons for your support:</p> <p><i>Please continue on a blank sheet if necessary</i></p>	
<p>Is the College able to provide any financial support for this application (if relevant)? If so, please indicate the likely amount.</p> 	
<p>Please confirm the applicant and the College have taken, or will take, all necessary steps to meet University or other regulations that are relevant to this application?</p> <p><i>Please continue on a blank sheet if necessary.</i></p>	

