APPLICATION FORM FOR CURRENT SCHOLARS

- **conference funding**
- **overrun funding**

If you are a current student, and receive funding from the Cambridge Commonwealth, European & International Trust, please use this form to apply for financial assistance towards conferences, overrun time, or any other unforeseen expenses.

Before completing this form, please remember the following key points:

a) Do not apply for additional funding from the Trust until you have researched all other possible sources, within your College, your Department, the Student Registry (overrun) and other external organisations.

b) Please read the relevant sections of our Guidelines for Scholars before completing this form.

c) If you are applying for Leave to Work Away or for intermission, please consult the web pages of the University's Student Registry for the full procedure.

d) Your application will not be considered unless Part II is completed by your College Tutor.

e) If you are a graduate student, your application will not be considered unless Part III is completed by your Supervisor or Course Director.

f) Your application will not be considered unless you have completed the latest Scholars' Annual Report for the Trust.

g) There is no guarantee that the Trust will approve requests for additional funding, either in full or in part. Please note that no retrospective applications will be considered.

How to complete your application:

- Complete Part I as fully as possible yourself.
- If you are an undergraduate or affiliated student, pass the form to your College Tutor and ask him/her to a) complete Part II, and b) return the completed form to the Trust.

- If you are a postgraduate student, a) pass the form to your College Tutor and ask him/her to complete Part II; b) the Tutor should then forward the form to your Course Director or Supervisor, who should c) complete Part III and return the completed form to the Trust.

Creating opportunity to study at the

UNIVERSITY OF CAMBRIDGE

Please return the completed form (via UMS) to:
Cambridge Commonwealth, European & International Trust
53 - 54 Sidney Street, Cambridge CB2 3HX

Part I to be completed by the Scholar

Name:	USN:
Nationality:	Course and subject:
College:	College Tutor:
Scholarship:	Course Director/Supervisor:
Your postal address:	Telephone: E-mail:
Date of completing this application:	

Request for: (*please circle which is required*)

conference expenses / overrun / other

Dates to which this request relates:

From: To:

Summary of request:

Please continue on a blank sheet if necessary.

Part I   continued

If relevant, please complete this financial section:

Estimated expenses, in £ pounds sterling		Notes
Travel		
Maintenance		
Fees		
Equipment		
Other		
TOTAL		

Please detail possible contributions from other sources:

	Amount requested in £	Amount confirmed in £
Department / Faculty		
College		
Student Registry		
Cambridge Philosophical Society		
Personal		
Other source (please specify)		
TOTAL		

Please confirm the total amount requested from the Trust: £ . . . .

Part II   to be completed by the College Tutor

College Tutors are requested to complete this section, and:

-   if the applicant is an undergraduate or affiliated student, send the form direct to Cambridge, Commonwealth, European & International Trust, 53 -54 Sidney Street, 53-54 Sidney Street, Cambridge CB2 3HX (via UMS).

-   if the applicant is a postgraduate student, send the form to the applicant's course director or supervisor to complete Part III.

Name:	Date:
College address (or best address for correspondence):	Telephone: E-mail:
Does this application have your support? If so, please state reasons for your support.	
Is the College able to provide any financial support for this application (if relevant)? If so, please indicate the likely amount.	
Can you confirm that the applicant and the College have taken, or will take, all necessary steps to meet University or other regulations which are relevant to this application? *Please continue on a blank sheet if necessary.*	

Part III to be completed by a postgraduate applicant's Course Director or Supervisor

Please send the completed form to Cambridge, Commonwealth, European & International Trust
53 -54 Sidney Street, 53-54 Sidney Street, Cambridge CB2 3HX (via UMS).

Name:	Date:
Department (or best address for correspondence):	Telephone: E-mail:

Does this application have your support? If so, please state reasons for your support.

Is the Department able to provide any financial support for this application (if relevant)? If so, please indicate the likely amount.

Can you confirm that the applicant and the Department have taken, or will take, all necessary steps to meet University or other regulations which are relevant to this application?

Please continue on a blank sheet if necessary