

## **Extension of funding for final year postgraduate students, requiring financial support to complete their studies, who have experienced disruption due to COVID-19**

### **GUIDANCE FOR APPLICANTS**

#### **Application process**

In the unusual circumstances presented by the pandemic of COVID-19, the Cambridge Trust will be considering applications for extensions of maintenance funding for students, on a case-by-case discretionary basis, during the term prior to the end of individual scholarships.

The form which can be downloaded from this webpage for Scholars should be completed by the applicant, and their Supervisor or Course Director.

#### **Timetable for applications for extension funding**

Applications for extension of support must be made in the term prior to the funding end date:

Scholarship ends	30 September	Apply by	15 August
	31 December		15 November
	31 March		15 February
	30 June		15 May

It is very important to adhere to the timetable for applications as these will be assessed by a panel and it will be necessary to look at the whole field at any one time because the Trust has only finite resources to allocate.

#### **Eligibility**

Postgraduate students who are in receipt of an award from the Cambridge Trust, who have suffered disruption to their study or research due to the Covid-19 pandemic and require financial support in order to complete their studies. This applies to students who have applied for Leave to Work Away during the pandemic, remained in residence in Cambridge or sought intermission.

#### **Length of funding extension**

After discussion with your supervisor and advisers, plans for submission of your thesis and completion of your research should be customised to fit within the length of additional time and the constraints the funding will allow.

Students should carefully consider, realistically, how much longer (in months) they will need to be supported up to submission. It is important to bear in mind that further extensions of support beyond this application may not be available.

### **Extension to submission dates**

Application to extend submission date should be made, using CamSIS, 3-6 months in advance of present submission deadline.

### **Reason for extension request**

The Trust will require a short statement (not more than 300 words) describing how your studies have been affected by the COVID-19 pandemic, what positive steps you have taken to advance your work and justifying the amount of time needed to complete your studies beyond the tenure of your Cambridge Trust award.

Please include such details that apply to you which may include:

- disruption to experimental work;
- no access to facilities, whether physical (laboratory work), digital (data retrieval to work on analysis), books, archives and library facilities;
- inability to travel to undertake fieldwork in locations that are on lockdown;
- being a carer (childcare or other);
- isolation for health purposes;
- adjustment to programme of work to remain productive while working remotely;
- other reasons.

### **Financial impact**

Describe the impact of Covid-19 on your financial circumstances, for example:

- payment to a private landlord in Cambridge, despite being in your home country;
- additional travel costs to return to your home country;
- reduced living costs as you were able to live rent-free during the pandemic.

### **Personal information**

The Trust will treat all supporting personal information in strictest confidence. Please ask your Supervisor or Course Director to give details of your case.

### **Supervisor statement**

Students should consult with their Supervisor who should then give the Trust a brief commentary on the reasons and confirm the length of time for which the extension funding is requested.

### **Other sources of funding**

Please tell us if you have applied to any other sources of funding which may include from your College, Department, University sources, UK Research Councils, other trusts and foundations (if eligible).